

The Theresa Hessling Charter School Project

dba San Diego Cooperative Charter Schools

Board Policy

COMMUNITY RELATIONS SCHOOL-CONNECTED ORGANIZATIONS BP1230

The Governing Board recognizes that parents/guardians may wish to create organizations for the purpose of supporting the educational program and/or extracurricular programs such as the Parent-Staff Association, athletic teams, debate teams, and musical groups. The Board supports such activities and welcomes parental interest and participation.

Parent/guardian clubs shall be especially careful not to seek advantages for the activities they support if those advantages might be detrimental to the entire school program.

The Board requires parent/guardian organizations to have a written statement of purpose and bylaws. The Board recognizes that these organizations are independent of the school. In order to protect the school and students, the Superintendent or designee shall establish appropriate controls for the relationship between such organizations and the school.

Groups desiring to be recognized as school-connected organizations shall request authorization from the Board in accordance with conditions established in administrative regulations.

Legal Reference:

Education Code

35160	Authority of governing boards
38131	Use of civic center by public
38134	Groups which may use school facilities without charge

Management Resources:

CDE Legal Advisories

1101.89	School District Liability and "Hold Harmless" Agreements, LO: 4-89
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Requests for authorization as a school-connected organization shall contain:

1. The name of the organization.
2. The date of application.
3. Membership quotas or qualifications.
4. The names, addresses and phone numbers of all officers.
5. A brief description of the organization's purpose.
6. A list of specific annual objectives.
7. The name of the bank where the group's account will be located and the names of those authorized to withdraw funds.
8. The signature of the Superintendent in support of the request for authorization.
9. Desired use for any money remaining at the end of the year if the organization is not continued or authorized to continue in the future.
10. Evidence of liability insurance as required by law.

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Authorizations shall be automatically renewed each year. The Superintendent may recommend that authorizations be revoked by the Board, if considered necessary.

Any program, fund-raiser or other activity sponsored by parent/guardian organizations shall be authorized and conducted according to Board policy, administrative regulations and school rules. Announcements of events and related parent/guardian permission slips shall clearly indicate that the activity or event is sponsored by the parent/guardian organization, not by the school.

Parent/guardian organizations shall not hire District employees without prior approval from the Superintendent. School-connected organizations shall present the Superintendent or designee an annual financial statement showing all expenditures and all income from fund-raisers. School-connected organizations automatically grant the school the right to audit their financial records at any time, either by school personnel or by a CPA.